



# INSTRUCTIONS FOR FILLING

## IAPTNSE - 2018

### INSTITUTION REGISTRATION FORM

#### Step 1:

Browse to the IAPT website ([www.iapt.org.in](http://www.iapt.org.in)) the home page of the website appears as it is shown below, click on the link marked below:

A) For information about PRMO-2018 please visit the following website.  
<http://www.mtai.org.in/prmo/>  
<http://olympiads.hbcse.tifr.res.in/olympiads-2018-19/mathematical-olympiad/>

B) National Standard Examination 2018

For centre registration of NSE- 2018 and other details please visit <http://www.iaptexam.com>

#### Step 2:

You will be directed to the below mentioned page, select **Center Activity**:

Home Center Activity Student Registration Download

Registration > Registration Junior Science(NSEJS)  
Activation > Registration NSE(NSEP,NSEC,NSEB,NSEA)  
Center Login  
Online Payment Gateway

#### Step 3:

Under **Registration** Select "**Registration Junior Science (NSEJS)**" for registering Junior Science centre or select **Registration NSE** for registering Senior Science

#### Step 4:

If you had registered for IAPTNSE-2017 select **Are you a IAPTNSE-2017 centre** or else select **New Centre**.

Are you a IAPTNSE-2017 Centre  New Centre

If you are IAPTNSE-2017 registered centre, enter your registration number or else search using the Pincode. Your centre will be displayed, click on it.

If New Centre then select the school type : Are you a : KV  JNV  Others

If KV / JNV is selected enter the code and press **Go**.

Enter your KV Code

Enter your AEP-MIS School Code

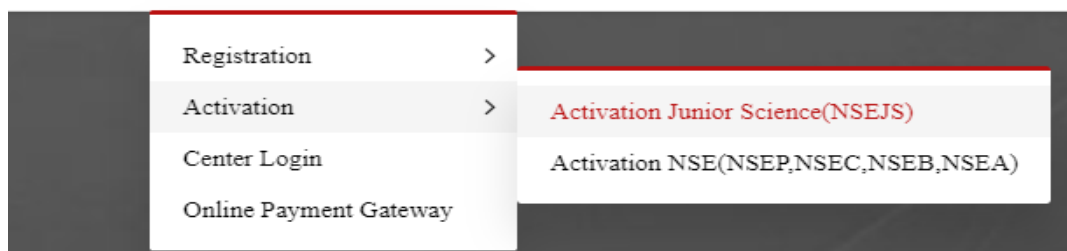
If **Others** press **GO**.

### Step 5

Fill the below mentioned details:

- Principal's Name.
- Principal's Mobile Number.
- Principal's Email ID.
- Total Number of students count expected from your institution.
- Total Number of candidates can be accommodated in your centre.
- School / College Code (CBSE, ICSE and State Code)
- Institution Name and Complete postal address.
- If your institution comes under the High Security Area select "YES" or else "NO".  
(Only for Kendriya Vidyalaya)
- Institution Landline number with STD code.
- Centre In-charge details.
- Details of the nearest Kendriya Vidyalaya. (Only for Junior Science)
- After filling the complete details press once Apply, ensure for the Successfully Registered message.
- OTP will be sent to Principal's Mobile Number within next working day.
- For confirming the registration of your institution click the below mentioned link:

[Home](#) [Center Activity](#) [Student Registration](#) [Download](#)



Enter the OTP and Principal's number then press "GO" –

Enter OTP Number   
Principal's Mobile Number

**GO**

Check for the number of candidates provided in "Number of students count expected from your Institution". **CONFIRM**

Then press for registration, login credentials will be mailed to your registered email id –

You are successfully registered. Your Center Number : XXXXXXX, please check your Email for the Login ID and Password.

**OK**

**Your centre registration process is completed.**

For any queries related to Registration please contact the Help Desk –

080-4980 7030

[helpdesk@iaptexam.com](mailto:helpdesk@iaptexam.com)

Monday to Friday: 10:00 AM to 6 PM

Saturday : 10:00 AM to 1 PM

Not operational on Sunday and other public holidays.